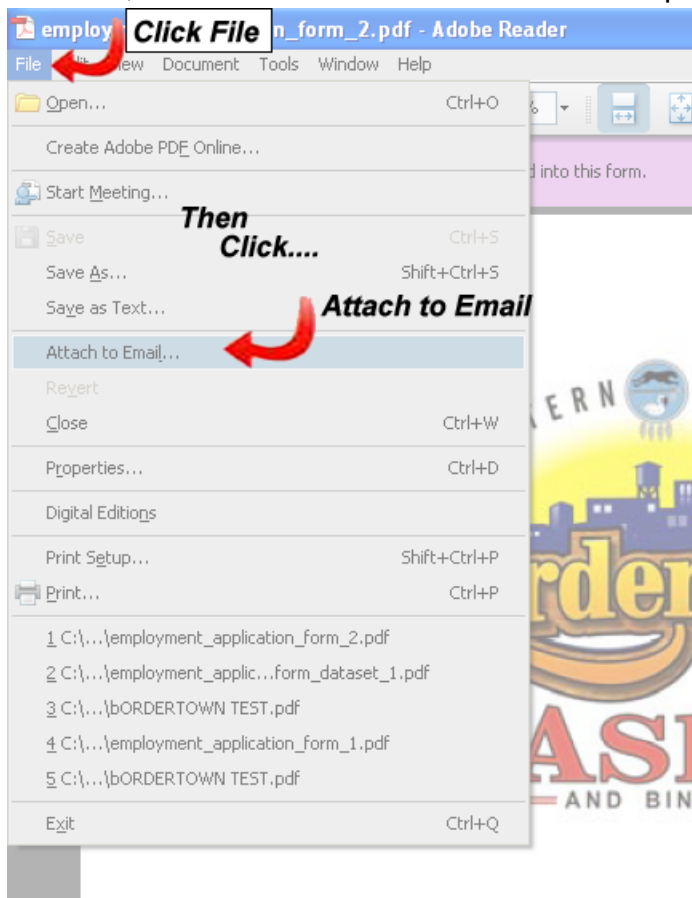




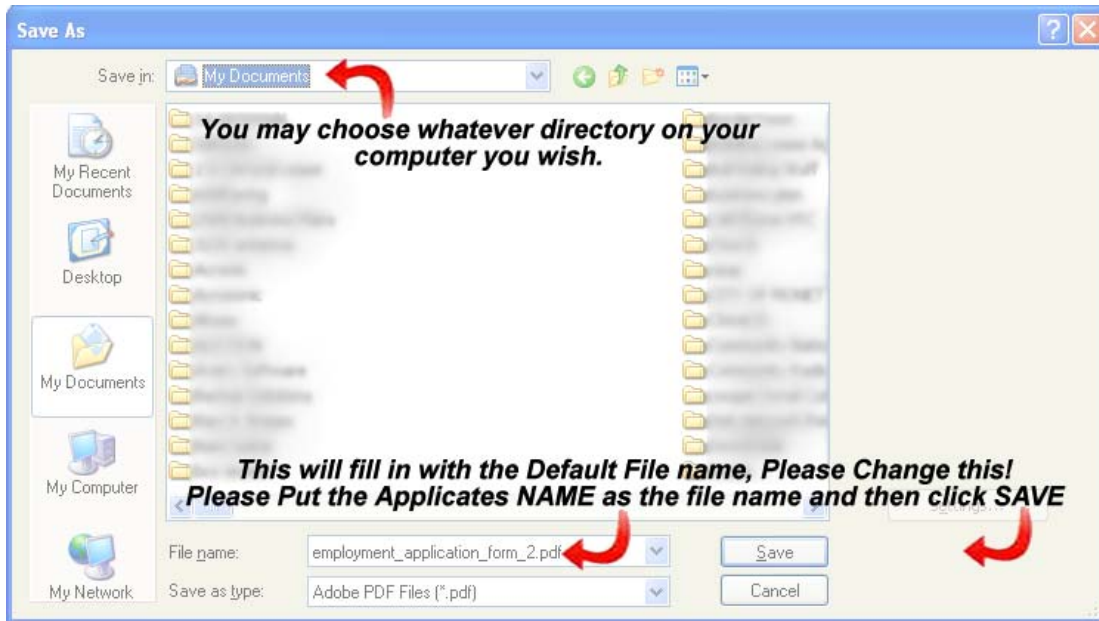
EMPLOYMENT APPLICATION AND INSTRUCTION SHEET

The application is an interactive document which can be filled out on your computer and saved as a completed application. You can then email the completed form to Bordertown to submit your application. Below are the instructions you should follow to complete your application and to submit it for consideration of employment.

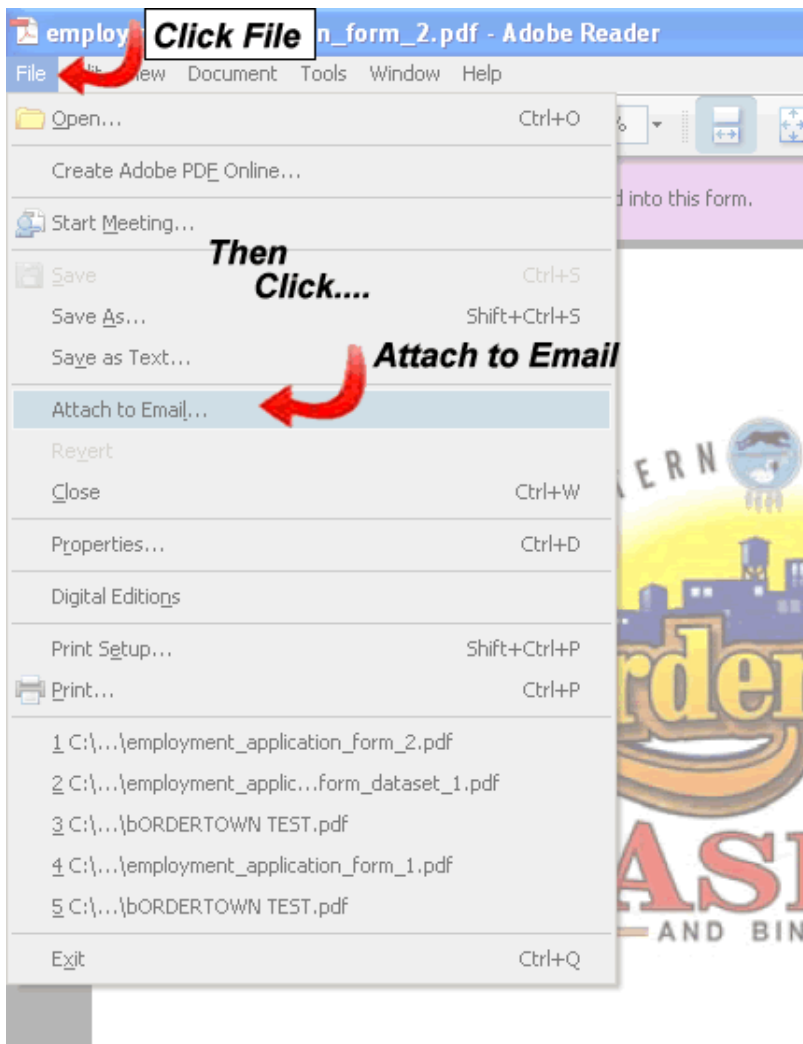
1. You must have Adobe Acrobat Reader to complete and save the form. Open the form after you have downloaded it.
2. Start by clicking your mouse over the invisible field below the “Last Name” . Then cursor will began to blink showing you are ready to start typing in the field. Once you have completed the field, in this case your last name, simply hit the “Tab” button on your keyboard and the cursor will advance to the next field. (in this case the “First Name” field.). Simply repeat this process until you have completed the application. (You may choose if you wish, to click the “Print Form” button located at the top right of the form and print the form and fill it out manually.)
3. Once the form is filled out, you now must save the form with your information in it. To save the form, click File, then “Save As” . See below for example:



4. This will bring up the following window. Please choose the directory you wish, and then name the file using the following format – “Application:Your first and last name”

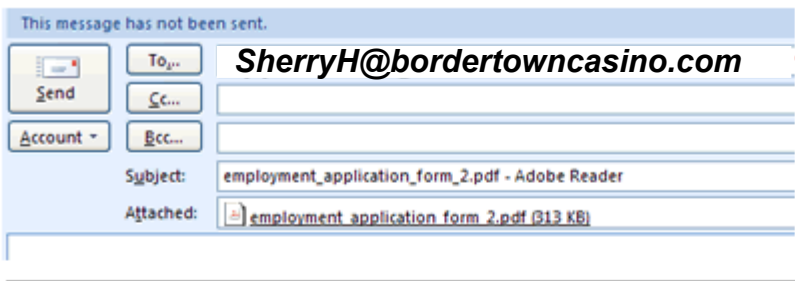


5. After saving the file you are now ready to send it to Bordertown. This is done by clicking “File” and then clicking “Attached to Email” as below;



6. This will automatically attach the file to your default email program and will also automatically fill out the subject line with the file name. You simply need to put in the email address and click send. The address that your application should be sent to is: SherryH@bordertowncasino.com Below is an example of what you need to address in your email program.

***In the "To" field of your email program please put the following address:
SherryH@bordertowncasino.com***



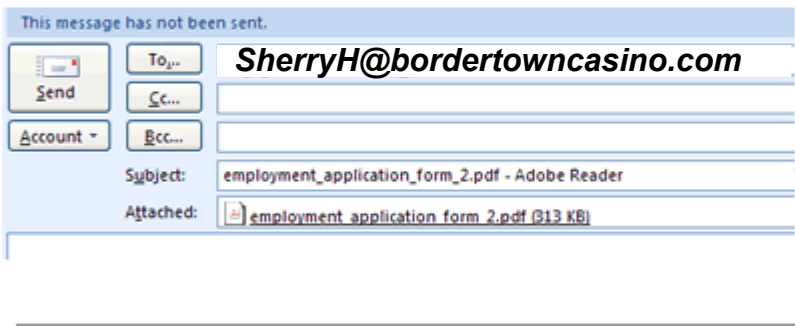
This message has not been sent.

To: SherryH@bordertowncasino.com

Subject: employment_application_form_2.pdf - Adobe Reader

Attached: employment application form 2.pdf (313 KB)

***The "Subject" field should auto fill with the file name
Which, as instructed, should be the applicants name***



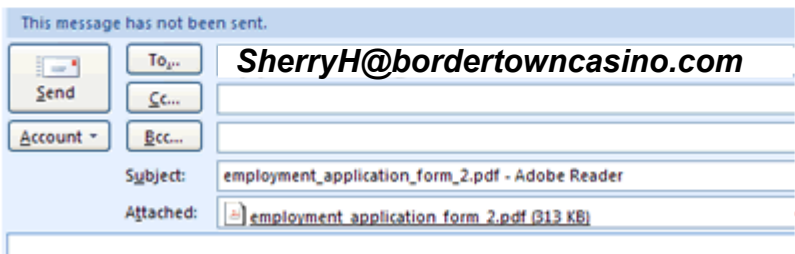
This message has not been sent.

To: SherryH@bordertowncasino.com

Subject: employment_application_form_2.pdf - Adobe Reader

Attached: employment application form 2.pdf (313 KB)

You will notice that the file is already attached and the email is ready to send. Click Send on your email program and good luck!



This message has not been sent.

To: SherryH@bordertowncasino.com

Subject: employment_application_form_2.pdf - Adobe Reader

Attached: employment application form 2.pdf (313 KB)

You have now completed your application. We wish you luck !. If you are called for an interview you will be required to review your electronic application and then sign it before the interview begins.